

# APPLICATION FOR EMPLOYMENT

WE ARE AN EQUAL OPPORTUNITY EMPLOYER



EVANS HOTELS CONSISTS OF THE FOLLOWING  
HOTELS AND RESORTS IN SOUTHERN CALIFORNIA:

**Please select the property at which you are applying:**

Bahia Resort Hotel

Catamaran Resort Hotel & Spa

The Lodge at Torrey Pines

## WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Evans Hotels provides equal employment opportunities to all qualified persons. The Company prohibits unlawful discrimination on the basis of a person's race, color, religion, sex, sexual orientation, pregnancy, marital status, national origin, citizenship, veteran status, ancestry, age, physical or mental disability, genetic characteristics or medical condition, or any other legally-protected category. Reasonable accommodations are available upon request for qualified individuals with disabilities.

### PERSONAL INFORMATION

(Please Print)

POSITION APPLIED FOR:		DATE:	
FIRST NAME:	MIDDLE NAME:	LAST NAME:	
ADDRESS:	CITY:	STATE:	ZIP:
TELEPHONE NUMBER(S):		E-MAIL ADDRESS:	
<p>HOW DID YOU LEARN ABOUT US?</p> <p> <input type="checkbox"/> Walk-in                    <input type="checkbox"/> Job Hotline                    <input type="checkbox"/> Employment Development Department                    <input type="checkbox"/> College: _____  <input type="checkbox"/> Friend or Relative: _____                    <input type="checkbox"/> Newspaper: _____  <input type="checkbox"/> Employment Agency: _____                    <input type="checkbox"/> Other: _____             </p>			
HOURLY WAGE/SALARY DESIRED:	PER	DATE AVAILABLE TO START WORK:	ARE YOU AGE 18 OR OVER? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>If no, you will be required to provide a valid work permit or proof of graduation from high school or the equivalent, if hired.</small>
HAVE YOU EVER WORKED FOR EVANS HOTELS BEFORE?	IF YES, WHEN AND WHERE DID YOU WORK FOR US?		
<input type="checkbox"/> YES <input type="checkbox"/> NO			
DO YOU HAVE ANY RELATIVES WORKING FOR EVANS HOTELS?	IF YES, WHAT IS THEIR NAME(S) AND RELATIONSHIP?		
<input type="checkbox"/> YES <input type="checkbox"/> NO			

The majority of our staff is needed to work on weekends and holidays. To help us consider you for a job that matches your availability, please tell us the earliest time and the latest time you can work each day:

HOURS AVAILABLE FOR WORK	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

Have you ever been convicted of a felony? (Do not respond concerning the following: arrests or detentions that did not result in conviction; referrals to, and participation in, any pretrial or post-trial diversion program; marijuana-related convictions more than two years old; convictions for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; and misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed.)	<input type="checkbox"/> YES*	<input type="checkbox"/> NO
*If yes, what was (were) the offense(s)? _____ Date(s) and place(s) of conviction _____		
A CONVICTION RECORD WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT. Factors such as age at the time of the offense, type of offense and relevance to the job for which you are applying, seriousness and nature of the offense, and rehabilitation will be taken into account.		

If offered employment with Evans Hotels, will you be able to provide documentation that you are a United States ("U.S.") citizen, a U.S. national, a lawful permanent resident of the U.S., or an alien authorized to work for any employer in the U.S.?

YES     NO

As a condition of employment with Evans Hotels, successful candidates must provide written documentation to prove either citizenship or proper authorization to work in the United States. Specific instructions will be provided prior to your first day of employment regarding legally required documentation.

Evans Hotels requires all candidates to take a post-offer, pre-employment medical, drug & alcohol exam. Will you consent to this screening after a conditional job offer?

YES     NO

**EDUCATION**

(Please Print)

HIGH SCHOOL	NAME & LOCATION (CITY/STATE):	COURSE OF STUDY/MAJOR:	NUMBER OF YEARS COMPLETED:	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO
COLLEGE	NAME & LOCATION (CITY/STATE):	COURSE OF STUDY/MAJOR:	NUMBER OF YEARS COMPLETED:	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO
ADDITIONAL TRAINING	NAME & LOCATION (CITY/STATE):	COURSE OF STUDY/MAJOR:	NUMBER OF YEARS COMPLETED:	GRADUATED? <input type="checkbox"/> YES <input type="checkbox"/> NO

**WORK EXPERIENCE**

(Please Print)

Please list your past four jobs starting with your most recent job. If you need more space, please use a separate sheet of paper.

EMPLOYER		DATES EMPLOYED		WORK PERFORMED
ADDRESS		FROM	TO	
TELEPHONE NUMBER		RATE/SALARY		
JOB TITLE	SUPERVISOR			
REASON FOR LEAVING				MAY WE CONTACT FOR A REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO
EMPLOYER		DATES EMPLOYED		WORK PERFORMED
ADDRESS		FROM	TO	
TELEPHONE NUMBER		RATE/SALARY		
JOB TITLE	SUPERVISOR			
REASON FOR LEAVING				MAY WE CONTACT FOR A REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO
EMPLOYER		DATES EMPLOYED		WORK PERFORMED
ADDRESS		FROM	TO	
TELEPHONE NUMBER		RATE/SALARY		
JOB TITLE	SUPERVISOR			
REASON FOR LEAVING				MAY WE CONTACT FOR A REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO
EMPLOYER		DATES EMPLOYED		WORK PERFORMED
ADDRESS		FROM	TO	
TELEPHONE NUMBER		RATE/SALARY		
JOB TITLE	SUPERVISOR			
REASON FOR LEAVING				MAY WE CONTACT FOR A REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO

## APPLICATION ACKNOWLEDGEMENT ATTACHMENT

**This form is simply an application for employment. It is not an offer, promise or contract of employment, either expressed or implied.** If offered employment with Evans Hotels, such offer is contingent upon the following: (Please put your initials next to each of the following items indicating your understanding):

- \_\_\_\_\_ Successful passage of a background check (if applicable), drug and alcohol screening, and medical examination.
- \_\_\_\_\_ Signing the acknowledgement form in the Company's handbook, *Welcome to Evans Hotels*, noting that you have read, understand, and agree to abide by all rules and regulations of the Company.
- \_\_\_\_\_ Compliance with federal I-9 requirements for eligibility to work in the U.S. (Please bring in suitable documentation with you on your first day of work verifying your identity and legal authorization to work in the United States.)
- \_\_\_\_\_ Signing the Company's Alternative Dispute Resolution Agreement.
- \_\_\_\_\_ Signing of Confidentiality Agreement, as required for the position offered.

By signing below, you certify that the information given by you on this application for employment is true and correct and contains no material omissions of any kind. You authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. You further understand that any false statements or material omissions of fact made by you in this application for employment or the interview process may disqualify you from employment and, if hired, may result in discharge. You understand and agree that if hired you are required to abide by all rules and regulations of Evans Hotels, including those set forth in the Company's handbook, *Welcome to Evans Hotels*, Confidentiality Agreement, and the Alternative Dispute Resolution Agreement, as applicable.

This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

You understand and acknowledge that employment at Evans Hotels is "at-will". This simply means, if hired, that you are free to resign at any time, whatever your reasons. Likewise, the Company retains the flexibility to terminate employment at any time with or without cause or advance notice. In addition, if you are hired, Evans Hotels will have the right to impose discipline or alter your position at its discretion. You further understand and agree that no Company representative has any authority to agree to anything contrary to employment at will, unless it is specific, in writing and signed by you and the Corporate Director of Human Resources.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

APPLICANTS, PLEASE DO NOT WRITE BELOW THIS LINE

<b>FOR INTERNAL USE ONLY</b> <i>Managers, please complete the information below:</i>				
JOB OFFER? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF NO, CONSIDER FOR FUTURE POSITIONS? <input type="checkbox"/> YES <input type="checkbox"/> NO		STATUS <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> ON-CALL
COMPANY <input type="checkbox"/> BAH <input type="checkbox"/> CAT <input type="checkbox"/> LTP		DEPARTMENT		POSITION OFFERED
ORIENTATION DATE	START DATE	START TIME	PAY-RATE	PER
DEPARTMENT MANAGER'S SIGNATURE			GENERAL MANAGER'S (OR CORPORATE DIRECTOR'S) SIGNATURE	